

18 March 2024

Committee	Overview and Scrutiny
Date	Tuesday, 26 March 2024
Time of Meeting	4:30 pm
Venue	Tewkesbury Borough Council Offices, Severn Room

ALL MEMBERS OF THE COMMITTEE ARE REQUESTED TO ATTEND

Agenda

1. ANNOUNCEMENTS

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the visitors' car park at the front of the building and await further instructions (during office hours staff should proceed to their usual assembly point; outside of office hours proceed to the visitors' car park). Please do not re-enter the building unless instructed to do so.

In the event of a fire any person with a disability should be assisted in leaving the building.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive apologies for absence and advise of any substitutions.

3. DECLARATIONS OF INTEREST

Pursuant to the adoption by the Council on 24 January 2023 of the Tewkesbury Borough Council Code of Conduct, effective from 1 February 2023, as set out in Minute No. CL.72, Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.

	Item	Page(s)
4.	MINUTES To approve the Minutes of the meeting held on 13 February 2024.	5 - 20
5.	EXECUTIVE COMMITTEE FORWARD PLAN To determine whether there are any questions for the relevant Lead Members and what support the Overview and Scrutiny Committee can give to work contained within the Plan.	21 - 34
6.	OVERVIEW AND SCRUTINY COMMITTEE ACTION LIST To consider the actions arising from previous meetings.	35 - 54
7.	OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2023/24 To consider and approve the Overview and Scrutiny Committee Work Programme 2024/25.	55 - 70
8.	FINANCIAL UPDATE REPORT To consider the financial update for quarter three 2023/24.	71 - 102
9.	HOUSING AND HOMELESSNESS STRATEGY ACTION PLAN MONITORING REPORT To consider progress against delivery of the actions in relation to the Housing and Homelessness Strategy.	103 - 132
10.	CUSTOMER CARE STRATEGY ACTION PLAN UPDATE To consider the progress made against the actions within the Customer Care Strategy 2023/24 action plan.	133 - 142
11.	DEPOT SERVICES WORKING GROUP ANNUAL REPORT To consider the progress made by the Working Group in 2023/24.	143 - 150
12.	OVERVIEW AND SCRUTINY COMMITTEE ANNUAL REPORT 2023/24 To approve the annual report as required by the Council's Constitution to ensure that the activities of the Overview and Scrutiny Committee are promoted, both internally and publicly, to reinforce transparency and accountability in the democratic process.	151 - 166
13.	GLOUCESTERSHIRE POLICE AND CRIME PANEL UPDATE To receive an update from the Council's representative on matters considered at the last meeting (22 March 2024).	To Follow
14.	GLOUCESTERSHIRE HEALTH OVERVIEW AND SCRUTINY COMMITTEE To receive an update from the Council's representative on matters considered at the last meeting (12 March 2024).	167 - 168

DATE OF NEXT MEETING**TUESDAY, 11 JUNE 2024****COUNCILLORS CONSTITUTING COMMITTEE**

Councillors: N D Adcock, C Agg, H J Bowman, T J Budge, C L J Carter (Vice-Chair), M Dimond-Brown (Chair), P A Godwin, G C Madle, H C McLain, C E Mills, G M Porter, E C Skelt, M J Williams, P N Workman and I Yates

Substitution Arrangements

The Council has a substitution procedure and any substitutions will be announced at the beginning of the meeting.

Recording of Meetings

In accordance with the Openness of Local Government Bodies Regulations 2014, please be aware that the proceedings of this meeting may be recorded and this may include recording of persons seated in the public gallery or speaking at the meeting. Please notify the Democratic Services Officer if you have any objections to this practice and the Chair will take reasonable steps to ensure that any request not to be recorded is complied with.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the public and press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.